

# Tournaments Illuminated

## HOW TO SUBMIT ARTICLES AND ARTWORK

*Tournaments Illuminated* is your magazine, meant to showcase the hard work our members do throughout the year. Subjects are as varied as the SCA and are welcome at any time. A list of suggestions is posted on the web and listed in each issue. Use this as a guide or make your own suggestions to the staff.

**ARTICLES** can be submitted as an attachment, on a disk or CD, or on paper to the Editor. The release form must be sent via regular mail to the Editor.

**ARTWORK** associated with articles should be submitted to both the Editor and the Art Director. The release form must be sent via regular mail to the Editor.

**INTERIOR ART** needs to be clean black & white art submitted to the Art Director. The release form must be sent via regular mail to the Art Director.

**COVER ART** ideas are submitted to the Art Director. You will be contacted about the idea.

**TO SUBMIT**, photocopy this page and fill out the release form below. This form is used for articles, artwork and photographs. Complete one form for each author, artist and photographer involved in the submission. Do

not alter this form in any way. Send with your submission.

**ELECTRONIC SUBMISSIONS** (*preferred*): **ARTICLES** should be saved as ClarisWorks 6 (Mac), MS Word (PC), Rich Text Format or ASCII text. Don't use automatic bullets, tables, or other formatting features as they do not convert well.

**ARTWORK and PHOTOS** should be separate files, not graphics placed within a file. Format art as TIFF or EPS and 300 dpi.

**E-MAIL** articles, artwork and photos as attachments. The release form with bios must be sent via regular mail.

**DISKS** can be either 3.5" disk (PC) or CD (Mac or PC), labeled with your modern name and phone number, as well as the file name and format of each file. Include a hard copy along with the release form.

**PAPER: ARTICLES** should be typed or printed. Use an easy-to-read typeface such as Times or Courier. Print on one side of the sheet only. Submit with the release form.

**ARTWORK** should be in dense, black ink on opaque white paper. Clear photocopies of original artwork are also acceptable.

**PHOTOS** should be on original photo paper or digital (300 dpi TIFF).

### MAILING ADDRESSES

#### **Tournaments Illuminated Editor**

Dori Andrepont  
PO Box 83 • Wells, NV 89835-0083

#### **Tournaments Illuminated Art Director**

Michael Harvey  
1926 Indiana St. • Vallejo, CA 94590-4813

Additional copies of the release form are available at <http://www.sca.org/ti>.

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### RELEASE FORM and BIOGRAPHICAL DATA

I, (legal name) \_\_\_\_\_, being known in the Society for Creative Anachronism as (name and titles) \_\_\_\_\_, do hereby grant permission for my submission entitled: \_\_\_\_\_

to be used as follows (check all that apply, complete blanks as necessary):

- 1. **One Time Publication** in one issue of *Tournaments Illuminated*\*
- 2. **Limited number of publication** in *Tournaments Illuminated*, no more than \_\_\_\_\_ times in separate issues.\*
- 3. **Ownership** by *Tournaments Illuminated* and all copyright granted to that publication and the Society for Creative Anachronism, Inc., which shall determine all future use of the item named above.
- 4. **Posting on the Tournaments Illuminated web page** — I recognize that persons unknown may link to this site or may use my work without my permission. I shall hold the web page owner harmless from such activity if proper notice appears on the Web page, and I am immediately notified when the link or use is discovered.

\*If I have checked option 1 or 2, I retain all copyright to my work and may grant permission to any other publication or entity to use my work, or may withdraw permission at any time.

I further certify that I am the sole creator of this work, and have not substantially based it upon the work of any other person. If others have contributed to this work, or if I have based this upon the work of any person, their names and addresses (or other contact information) and the name of the original work are: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_ You may publish my  Address  E-mail

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Please send a SCA and modern bio (of no more than 90 words combined) with your Release Form.